

Account No. \_\_\_\_\_

**REQUEST FOR DISCONTINUANCE OF SERVICE  
TOWN OF HAGERSTOWN, INDIANA**

HT fm#05) (01/07/08)

**Date Requested for Discontinuance of Service:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

Type(s) of Service to be Discontinued: \_\_\_\_\_ Electric \_\_\_\_\_ Water \_\_\_\_\_ Sewer

Customer Name: \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Service Address: \_\_\_\_\_, Hagerstown, Indiana 47346

Cell# (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ / Home# (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ / Work#: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**X** \_\_\_\_\_  
Forwarding Address for Final Billing(s) City State Zip

**NON-OWNER CUSTOMER**

I, **X** \_\_\_\_\_, hereby certify that I am the Service Owner or Non-Owner Customer, but not the Owner of the Service Address property. I further certify that I have advised the Owner of my intention to discontinue services provided by the Hagerstown Utilities to the Service Address property, and further, that I shall save, indemnify, and hold harmless the Town of Hagerstown, and Hagerstown Utilities from any and all issues arising from or connected with discontinuance of any or all services.

**X** \_\_\_\_\_ Dated: **X** \_\_\_\_\_  
Signature

Witnessed by Town Employee: \_\_\_\_\_ Printed: \_\_\_\_\_  
For Non-Owner/Owner

**OWNER AND/OR OWNER CUSTOMER**

I, \_\_\_\_\_, hereby certify that I am the Owner or Owner Customer of the above Service Address property, and that I have advised any and all occupants, tenants, and/or lessees of such property that may be using any utility services provided by the Hagerstown Utilities at such Service Address property, of my intention to discontinue services provided by the Hagerstown Utilities to the Service Address property, and further, that I shall save, indemnify, and hold harmless the Town of Hagerstown, and Hagerstown Utilities from any and all issues arising from or connected with discontinuance of any or all services.

\_\_\_\_\_ Dated: \_\_\_\_\_  
Signature Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

**RELEASE OF DEPOSIT**

Applied after Final Billing

ALL REQUESTS ARE SUBJECT TO ORDINANCE PROVISIONS  
CURRENTLY IN EFFECT FOR REFUND OF DEPOSIT

Utility Customer: **X** \_\_\_\_\_

Date: **X** \_\_\_\_\_